

**ST. LOUIS COUNTY
HOUSING AND REDEVELOPMENT AUTHORITY**

AGENDA

January 2, 2024

At the conclusion of the Annual County Board meeting

1. Call to Order
2. Annual meeting/election of officers for 2024 **(24-01)**
 - Election of HRA Board Chair
 - Election of HRA Vice-Chair
 - Election of HRA Secretary
3. Approve Minutes of December 12, 2023 Meeting

Adjourn:

St. Louis County Housing Redevelopment Authority
Board of Commissioners
Request for HRA Board Action 24 – 01

From: Brian Fritsinger, Deputy Administrator/
Interim HRA Executive Director

Date: January 2, 2024

Reviewed by: Kevin Z. Gray, County Administrator

Attachments: yes no

ITEM: St. Louis County HRA Annual Meeting – Election of Officers for 2024

Background/Overview:

It is necessary for the St. Louis County Housing and Redevelopment Authority (HRA) Board of Commissioners to elect a Chair, Vice-Chair, and Secretary for the 2024 year.

The 2023 officers of the HRA Board were as follows:

- Commissioner Keith Nelson, Chair
- Commissioner Mike Jugovich, Vice-Chair
- Commissioner Paul McDonald, Secretary

Policy Objectives:

To appoint the governing body of the St. Louis County Housing and Redevelopment Authority under Minn. Stat. §469.006, Subd. 1.

Fiscal/Budget Impacts/Funding Source/FTE Considerations:

There are no fiscal impacts onto St. Louis County HRA for this action.

Recommendation:

It is recommended that the St. Louis County Housing and Redevelopment Authority Board elect a Chair, Vice-Chair, and Secretary for 2024.

St. Louis County HRA Annual Meeting – Election of Officers for 2024

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Housing and Redevelopment Authority Board makes the following elections:

Chair, Commissioner _____

Vice-Chair, Commissioner _____

Secretary, Commissioner _____

**ST. LOUIS COUNTY HOUSING AND REDEVELOPMENT AUTHORITY (HRA)
PROCEEDINGS**

Tuesday, December 12, 2023

The St. Louis County Housing and Redevelopment Authority (HRA) meeting was called to order at 10:13 a.m., at the Floodwood Fair Building, Floodwood, Minnesota, with the following members present: Commissioners Annie Harala, Patrick Boyle, Ashley Grimm, Paul McDonald, Keith Musolf, Mike Jugovich and Chair Keith Nelson - 7 Absent: None - 0.

Commissioner McDonald, supported by Commissioner Musolf, moved to approve the minutes from the November 28, 2023 HRA meeting. The motion passed; seven yeas, zero nays.

Commissioner Jugovich, supported by Commissioner Boyle, moved that the HRA determines that the funding request from the City of Floodwood will improve housing needs and authorizes the Executive Director and County Attorney to negotiate a \$150,000 one-time grant funding agreement; that the appropriate HRA officials and a representative of the County Attorney are authorized to execute the grant funding agreement on behalf of the HRA, along with all the necessary documents related thereto; and further, that funds as needed be transferred from the HRA fund balance and be paid from HRA Fund 250, Agency 251001, or its appropriate fund. St. Louis County Interim Planning and Community Development Director Darren Jablonsky said the one-time request will extend the water line; currently, the road has sewer but no water. If the project is funded, the remaining County HRA fund balance will be \$452,000. City of Floodwood Mayor Tad Farrell said the water line extension will affect 5 to 7 new homes and the new construction will help with the housing shortage in Floodwood. Mayor Farrell noted that the city will use Project Labor Agreements (PLA) for the project. After further discussion, the motion passed; seven yeas, zero nays. HRA Resolution No. 23-07

HRA RESOLUTION No. 23-07

WHEREAS, The City of Floodwood has requested \$150,000 from the St. Louis County Housing and Redevelopment Authority (HRA) for the extension of water infrastructure for a new housing development; and

WHEREAS, The HRA desires to fund the project pursuant to Minn. Stat. § 469.012, Subd. 1d; and

WHEREAS, The St. Louis County HRA has available funding for such projects.

THEREFORE, BE IT RESOLVED, That the HRA determines that the funding request from the City of Floodwood will improve housing needs and authorizes the Executive Director and County Attorney to negotiate a \$150,000 one-time grant funding agreement.

RESOLVED FURTHER, That the appropriate HRA officials and a representative of the County Attorney are authorized to execute the grant funding agreement on behalf of the HRA, along with all the necessary documents related thereto.

RESOLVED FURTHER, That funds as needed be transferred from the HRA fund balance and be paid from HRA Fund 250, Agency 251001, or its appropriate fund.

Unanimously adopted December 12, 2023.

At 10:24 a.m., December 12, 2023, Commissioner Musolf, supported by Commissioner Jugovich, moved to adjourn the meeting. The motion passed; seven yeas, zero nays.

Keith Nelson, Chair of the St. Louis County HRA

Phil Chapman, Deputy Auditor/Clerk of the St. Louis County HRA