

**ST. LOUIS COUNTY
HOUSING AND REDEVELOPMENT AUTHORITY**

AGENDA

**January 3, 2023
9:35 a.m.**

1. Call to Order
2. Annual meeting/election of officers for 2023 **(23-01)**
 - Election of HRA Board Chair
 - Election of HRA Vice-Chair
 - Election of HRA Secretary
3. Approve Minutes of December 13, 2022 Meeting

Adjourn:

HRA BOARD LETTER NO. 23 - 01

DATE: January 3, 2023

RE: Annual Meeting - Election of
Officers for 2023

FROM: Matthew E. Johnson
Planning and Community Development Director
HRA Executive Director

ACTION REQUESTED:

Election of officers for 2023.

BACKGROUND INFORMATION:

It is necessary for the St. Louis County Housing and Redevelopment Authority (HRA) Board of Commissioners to elect a Chair, Vice-Chair, and Secretary for the 2023 year.

The 2022 officers of the HRA Board were as follows:

- Commissioner Keith Nelson, Chair
- Commissioner Mike Jugovich, Vice-Chair
- Commissioner Paul McDonald, Secretary

RECOMMENDATION:

It is recommended that the HRA Board of Commissioners elect a Chair, Vice-Chair, and Secretary for 2023.

Annual Meeting – Election of Officers for 2023

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Housing and Redevelopment Authority Board of Commissioners makes the following elections:

Chair, Commissioner _____

Vice-Chair, Commissioner _____

Secretary, Commissioner _____

**ST. LOUIS COUNTY HOUSING AND REDEVELOPMENT AUTHORITY (HRA)
PROCEEDINGS**

Tuesday, December 13, 2022

The St. Louis County Housing and Redevelopment Authority (HRA) meeting was called to order at 10:45 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Ashley Grimm, Paul McDonald, Keith Musolf, Mike Jugovich and Chair Keith Nelson - 7 Absent: None - 0.

Commissioner Jugovich, supported by Commissioner Musolf, moved to approve the minutes from the September 13, 2022, HRA meeting. The motion passed; seven yeas, zero nays.

Commissioner Boyle, supported by Commissioner Jewell, moved that the HRA Board approves applying to Minnesota Housing for the 2023 Minnesota City Participation Program (MCP) and authorizes the Executive Director to submit the application. Upon acceptance of the application by the Minnesota Housing Finance Agency, the HRA Board authorizes the Executive Director and a representative of the County Attorney to execute all necessary documents related thereto. HRA Executive Director Matt Johnson commented that since 2004, mortgage originators throughout the county have accessed over \$113 million and assisted 1,031 families. The county's 2022 allocation was \$3.3 million and local originators accessed over \$14 million in mortgage funding by accessing unused funding from other areas of the state. After further discussion, the motion passed; seven yeas, zero nays. HRA Resolution No. 22-05.

Commissioner McDonald, supported by Commissioner Jugovich, moved that the HRA determines that the funding request from the East Range Joint Powers Board constitutes part of an urban renewal project and authorizes the Executive Director and County Attorney to negotiate a \$7,500 grant funding agreement. The appropriate HRA officials and a representative of the County Attorney are authorized to execute the grant funding agreement on behalf of the HRA, along with all the necessary documents related thereto. Funds will be paid from HRA Fund 250, Agency 251001. Director Johnson commented that the HRA will pay half of the total cost of the analysis. The motion passed; seven yeas, zero nays. HRA Resolution No. 22-06.

HRA RESOLUTION No. 22-05

WHEREAS, The Minnesota Housing Finance Agency (Minnesota Housing) has issued a request for applicants to participate in the Minnesota City Participation Program (MCP); and

WHEREAS, The St. Louis County Housing and Redevelopment Authority (HRA) is an eligible applicant, and HRA participation in the MCP is consistent with the mission and vision of the HRA; and

WHEREAS, Minnesota Housing's acceptance of the HRA application will provide affordable mortgage financing to first-time home buyers throughout St. Louis County.

THEREFORE, BE IT RESOLVED, That the HRA Board approves applying to Minnesota Housing for the 2023 MCP and authorizes the Executive Director to submit the application.

RESOLVED FURTHER, That upon acceptance of the application by the Minnesota Housing Finance Agency, the HRA Board authorizes the Executive Director and a representative of the County Attorney to execute all necessary documents related thereto.

Unanimously adopted December 13, 2022.

HRA RESOLUTION No. 22-06

WHEREAS, The East Range Joint Powers Board has requested \$7,500 from the St. Louis County Housing and Redevelopment Authority (HRA) for a housing market analysis; and

WHEREAS, The HRA desires to fund a portion of the project pursuant to Minn. Stat. § 469.012, Subd. 1t; and

WHEREAS, The HRA has available funding for such projects.

THEREFORE, BE IT RESOLVED, That the HRA determines that the funding request from the East Range Joint Powers Board constitutes part of an urban renewal project and authorizes the Executive Director and County Attorney to negotiate a \$7,500 grant funding agreement.

RESOLVED FURTHER, That the appropriate HRA officials and a representative of the County Attorney are authorized to execute the grant funding agreement on behalf of the HRA, along with all the necessary documents related thereto.

RESOLVED FURTHER, That funds be paid from HRA Fund 250, Agency 251001.

Unanimously adopted December 13, 2022.

At 10:45 a.m., December 13, 2022, Commissioner Jewell, supported by Commissioner Musolf, moved to adjourn the meeting. The motion passed; seven yeas, zero nays.

Keith Nelson, Chair of the St. Louis County HRA

Phil Chapman, Deputy Auditor/Clerk of the St. Louis County HRA