

DEPOT OPERATIONS COMMITTEE MEETING

August 1, 2023

Location: Commissioner Conference Room in Duluth Courthouse

Present: Commissioner Boyle, Commissioner Harala, Commissioner Grimm, Mary Tennis, BreAnn Graber, Chris Pinkert, Jerry Hall, Brooke Wetmore

Convened: The meeting was convened at approximately 12:35pm

Approval of June 13, 2023 Minutes *Harala/Grimm*

RFP Update

Next steps of the RFP process includes: sending notices of Board decision to applicants and negotiating lease terms. Terms should align with heating, ventilation, and air conditioning (HVAC) and Northern Lights Express (NLX) projects taking place.

HVAC

Jerry Hall (Director of Property Management) was present to discuss the HVAC project. Architecture Advantage, LLC was awarded a competitive bid through Board Resolution No. 22-589 to provide architectural and engineer services (a/e). For funding purposes, Hall and Tennis suggested that a/e could be prepared for a “plan B”, phased-in approach. This would require an increased contract with Architecture Advantage, LLC which will need to be approved by Board.

The goal will be to have a completed “Predesign Booklet” in time for September 8th Tour of Depot planned with State Legislators. Request for State of Minnesota bonding money was submitted by staff ahead of June deadline; SLC has until October to update the request.

NLX Planning Status

SLC and City of Duluth staff members have begun meeting to discuss how to plan to address NLX impacts as a community. Commissioner Boyle will update the Railroad Authority as roles become defined.

St. Louis County Historical Society

SLCHS has hired an interim-Executive Director. Mary Tennis and Bre Graber will meet with the interim-ED regarding The Depot’s mission and vision, and SLC’s support of SLCHS.

Roundtable

Mary Tennis updated the committee that many new organizations have approached Depot management about using space.

Adjourned: Approximately 1:35pm