|  St. Louis County, MN | operating permit**RENEWAL APPLICATION****Subsurface Sewage Treatment System** | Form**3040** Rev. 01-02-2024 |
| --- | --- | --- |
| This application is to renew an operating permit. Additional Information: [www.stlouiscountymn.gov/septic](http://www.stlouiscountymn.gov/septic).  |
| PROPERTY IDENTIFICATION NUMBER (PIN) and SITE  |
| Primary PIN  |  |  |  | **-** |  |  |  |  | **-** |  |  |  |  |  |  Associated PIN |  |  |  | **-** |  |  |  |  | **-** |  |  |  |  |  |
| **PIN is found on your Property Tax Statement** (E.g. 123-1234-12345), searching the County Land Explorer at <https://gis.stlouiscountymn.gov/landexplorer/>, or searching the Property Lookup at <http://apps.stlouiscountymn.gov/auditor/parcelInfo2005Iframe/>.  |
| Site Address  | City  | Zip  | Permit#  |
| APPLICANT (Property Owner) |
| Name  | Date |
| Address | City | State | Zip  |
| Email  | Phone | Phone |
| CONTACT (If Different than Applicant Above) |
| Name  |
| Email  | Phone | Phone |
| MAILING INFORMATION (If Different than Site Address) |
| [ ]  US Mail | Address | City | State | Zip  |
| [ ]  Email  | Email  |
| SERVICE PROVIDER or MAINTAINER |
| Licensed Maintainer or Service Provider  | License #   |
| SUBMITTAL/RENEWAL & ATTACHMENTS |
| [ ]  **OP Renewal Non-Holding Tank System** | [ ]  **OP Renewal Holding Tank** |
| [ ] Application[ ] $65 Fee[ ] Operation & Maintenance paperwork[ ] Service Provider Contract (if applicable)[ ] Manufacturers Operating Checklists (if applicable) | [ ] Application[ ] $65 Fee[ ] Form 5-1[ ] Valid Pumping Contract[ ] Pumping &Water Usage Records |
| *Please make checks payable to: St. Louis County Auditor* |
| **AGREEMENT** |
| By submitting this application, the entire contents of which are considered to be public data, I certify and agree that I am the owner or the authorized agent of the owner of the above property, and that all uses will conform to the provisions of St. Louis County. I further certify and agree that I will comply with all conditions imposed in connection with the approval of the application. Applicants may be required to submit additional property descriptions, property surveys, site plans, building plans and other information before the application is accepted or approved. ***Intentional or unintentional falsification of this application or any attachments thereto will make the application, any approval of the application and any resulting permit invalid.*** I authorize St. Louis County staff to inspect the property to review the application and for compliance inspections. Furthermore, by submitting this application, I release St. Louis County and its employees from any and all liability and claims for damages to person or property in any manner or form that may arise from the approval of the application or any related plans, the issuance of any resulting permit or the subsequent location, construction, alteration, repair, extension, operation or maintenance of the subject matter of the application. |
| **CONTACT** Planning and Zoning (Onsite Wastewater Division) |
| **Duluth Office** | **Virginia Office** |
| Government Services Center320 W 2nd Street, Suite 301Duluth, MN 55802 | Phone (218) 471-7103Toll Free (800) 450-9777 [www.stlouiscountymn.gov/septic](http://www.stlouiscountymn.gov/septic) | Government Services Center201 South 3rd Avenue WestVirginia, MN 55792 | Phone (218) 471-7103Toll Free (800) 450-9777 [www.stlouiscountymn.gov/septic](http://www.stlouiscountymn.gov/septic) |
|  |
| OFFICE USE ONLY |
| Amount Paid  | Paid by  | Cash   | Check #  | Permit #  |
| Revenue Code  | Received By  | [ ]  Mail [ ]  IP | Date RIO       |  |