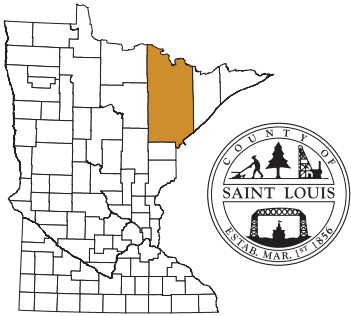


Public Works Department: Land Survey Division

Application for Plat Checking



St. Louis County Public Works Department
stewartn@stlouiscountymn.gov

1 Research Requirements Prior to Application

2 Review & Complete Application

3 Attach Fees

4 Submit Application Attn: Todd Hendershott

SLC Public Works Department Land Survey Division
The Richard H. Hansen Public Works and Transportation Complex
4787 Midway Road
Duluth, MN 55811
Phone: (218)-625-3882
Deputy County Surveyor: Todd Hendershott
E-mail questions: hendershott@stlouiscountymn.gov

County Surveyor: Nick Stewart
E-mail questions: stewartn@stlouiscountymn.gov

Office Hours

Monday-Thursday 8:00 a.m.- 4:00 p.m./Friday 8:00 a.m.- 3:00 p.m.
(We can better serve you if you call our office before your visit)

Note

Incomplete applications will not be accepted for review.

Applications will not be accepted for review until all information is complete, required corner certificates are approved and fees are paid.

Public Works Land Survey Plat Final Plat Checking Application

Plat Name

Date

1

Property Owner/Developer

Provide name, mailing address, and contact information.

Owner Name

Developer Name

Mailing Address

City

State

Zip

Phone # (Work)

(Cell)

E-Mail

2

Surveyor

Provide name, mailing address, and contact information.

Surveyor Name

PLS#

Business Name

Mailing Address

City

State

Zip

Phone # (Work)

(Cell)

E-Mail

3

Attorney

Provide name, mailing address, and contact information.

Attorney Name

Business Name

Mailing Address

City

State

Zip

Phone # (Work)

(Cell)

E-Mail

4

LGA approval

Provide name of LGA, contact name, email and phone number.

Local Governing Authority

Contact Name:

Email:

Phone:

Approval letter from Local Governing Authority enclosed

 Yes No

5 Subdivision Plat

Provide the total number of lots and outlots and the County Surveyor plat checking fees.

Minnesota Statute 505

Minor 505 Subdivision

Basic Plat Checking Fee: \$450.00* (additional fees below)

Total Number of Lots

Total Cost of Lots (at \$40.00 per lot)

\$

Total Number of Outlots

Total Cost of Outlots (at \$40.00 /outlot)

\$

6 Condominiums/CIC

Provide the total number of units and the County Surveyor plat checking fees.

Minnesota Statute 515

Supplement Amendment

Basic Plat Checking Fee: \$450.00* (additional fees below)

Total Number of Units

Total Cost of Units (at \$40.00 per unit)

\$

Total Number of Additional Real Estate Areas

Cost of Additional Real Estate Areas (at \$40.00 each)

Total ARE Areas (at \$40.00 per area)

\$

7 Registered Land Survey

Provide the total number of tracts and total County Surveyor plat checking fees.

Minnesota Statute 508

Basic Checking Fee: \$450.00* (additional fees below)

Total Number of Tracts

Total Cost of Tracts (at \$40.00 per tract)

\$

8 Corner Certificates and documentation

Provide all required Government corner certificates and ownership documentation

All government corner certificates required for plat layout and pertaining section subdivision must be recorded before final plat check will be performed.

See - St. Louis County corner certificate requirement policy for additional details.

Required Government corner certificates enclosed

Yes

No

Copies of title work demonstrating ownership including but not limited to easements, memorials and declaration documents enclosed

Yes

No

9 Fee - Sign & Date

The person who is applying for the plat checking must sign and date the application.

Amount of plat checking fee enclosed

\$

I hereby certify that I am the owner, or authorized agent of the owner, of the above property and that all uses will conform to the provisions of St. Louis County. ***Intentional or unintentional falsification of this application or any attachments thereto will serve to make this application and any resultant permit invalid.*** I authorize St. Louis County staff to inspect the property to review the application.

APPLICANT SIGNATURE

Date:

Note

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Application will not be accepted until all information is complete, required corner certificates area complete and fees are paid.