# Southern St. Louis County LAC

## Meeting Minutes

(05/16/2024, 5:00 -5:30 pm)

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| Present: | Jessica, Jnana, Brian, Cynthia, Nicole |
| Facilitator: | Jessica |

1. **Welcome and check-in**
2. **Updates from Jess**

* Will likely be a short meeting, only one topic, several people can’t make it tonight

1. **Survey Status**

* Waiting on survey results and enhancing distribution plans
* Received 10 submissions on Google forms so far
* Request to Jessica from St. Louis County for a focus group around the community needs survey
  + Jessica will gather some trends to share with the focus group
  + Meeting on May 20th
  + Jessica will update LAC after the focus group meeting
* Brian distributed survey to all of CADT
  + Facilities were happy to receive it
  + Brian thought the survey changes looked great
  + He is asking the CEO to make an announcement at group meetings to motivate participants to fill it out
  + Wants healthcare to get this information
  + Detox staff were excited and put up three of the posters for staff and administration to see
* Jessica posted it at Birch Tree
* Suicide walk on Saturday in Two Harbors
  + Jessica will bring paper surveys there for participants to fill out
* Nicole sent to HDC
* Nicole posted at her office
  + Going to ask HR if can send survey out through email as well
* Nicole gave survey to probation as well
* Cynthia has no updates
* Jessica may have an idea about fund allocation
* Jnana (Cynthia and Natalie too) might be able to get survey into the hands of case management in order to hear from folks at all different levels
  + Jnana will see about distributing to SLC
* Nicole asked about going in person to Damiano and CHUM to administer a paper survey
  + Jessica said, yes, feel free to do that, anyone who has ability can go in person
  + Nicole will make her way to CHUM and Damiano
  + Mackenzie gave a copy of survey to Deb Holman as well
* How to do the paper survey? Print out survey from the Google drive
  + Can also print posters out that have the QR code so people can have options for how they fill out the survey
* Is there a list on the Google drive tracking where everyone is sending/distributing the survey? The best channel for this has been in responding to the email chain with each other to update about where folks are distributing

1. **New Business**

* N/A

1. **Subject Four**

* N/A

1. **Subject Five**

* N/A

**Action Items:**

* Waiting on survey results
* Continue looking for ways to enhance survey distribution

**Meeting Adjourned at**

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| **Next meeting:** | **August 15th, 2024** |